

PARENT PAYMENT ARRANGEMENTS/POLICY

2022

Dear Parent/guardian,

Anglesea Primary School is looking forward to another great year of teaching and learning and would like to advise you of Anglesea Primary Schools voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Anglesea Primary School has been able to provide the excellent programs and resources it has, through a combination of Government school funding, parent contributions and fundraising, which has been very limited over the past 2 years. We seek your support as we endeavour with staff and School Council to provide on-going enhancement of equipment and resources to benefit all student learning.

The itemised list over the page includes;

- Curriculum contributions: parents/carers make a contribution to the school for the provision of items and activities that students use or participate in, to access the curriculum.
- Other contributions which parents/carers are invited to donate to the school for specific projects. We are inviting voluntary contributions to support the upkeep & maintenance of our grounds. We thank you for your support!
- Extra-curricular items & activities are provided on a user pays basis EG: school camps, division athletics, Beach Safety & Awareness, Excursions and Incursions.

All booklist supplies will be available for students in their classroom on the first day of Term 1, Monday 31st January 2022. Payment can be made by cash, cheque, credit card or Eftpos.

Any credits currently on your school account can be used for curriculum contributions or extra-curricular items and activities upon your approval. Carried forward CSEF funds are only able to be used for camps, sports or excursions, please contact the school office to arrange this.

CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

Parents/carers who hold a valid means-tested concession card or are a temporary foster parent are able to apply for CSEF, which provides the school with \$125 per student to cover the costs of excursions, camps and sporting activities. If you are eligible, and have not previously claimed this, application forms are available from the school office. Funds from CSEF are linked to specific students.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Best wishes and thank you for your continued support of our school.

Murray Surkitt,

Principal

| Category 1 - Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum | | Amount |
|--|---------|---------------|
| <i>Whole School classroom consumables, materials & equipment</i> | | |
| <ul style="list-style-type: none"> • General classroom stationery items – Exercise books, grid books, pencils, markers, pens, glue sticks, document wallets, sharpener, scissors, ruler | \$60.00 | |
| <ul style="list-style-type: none"> • Art – paint, pencils/ crayons, canvas, glitter, coloured paper, glue sticks | \$15.00 | \$ 135.00 |
| <ul style="list-style-type: none"> • STEM equipment– Materials & Equipment | \$15.00 | |
| <ul style="list-style-type: none"> • Sports – equipment | \$15.00 | |
| <ul style="list-style-type: none"> • Performing Arts/ Music – Musical instruments etc | \$15.00 | |
| <ul style="list-style-type: none"> • Library – library books | \$15.00 | |
| <i>Provision of shard technology devices and associated apps.</i> | | \$ 15.00 |
| <i>Printing and photocopying of worksheets and learning materials</i> | | \$ 25.00 |
| <i>School events to be charged at time of event:</i> | | |
| <ul style="list-style-type: none"> • Camps | | \$ TBA |
| <ul style="list-style-type: none"> • Swimming carnival – entry and transport - TBA at the time of the event | | |
| | TOTAL | \$175.00 |
| Category 2 – Other Contributions – for non-curriculum items and activities | | Amount |
| <i>Yard Duty (In lieu of being rostered on to do work in the school yard)</i> | | \$ 50.00 |
| <i>School grounds maintenance and improvements \$25, \$50, \$75, \$100 or other \$</i> | | |
| Total Amount | | \$ |

Please note: We source our school items in bulk, free of GST and have them delivered to the school to be able to offer value, consistency and convenience. Parents/Carers may choose to provide or purchase book pack supplies themselves. If you choose to do this, you are asked to consult with the school office to ensure your child has the correct items.

Extra-Curricular Items and Activities

Anglesea Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

| Extra-Curricular Items and Activities | Amount |
|--|--------|
| These will be published on Compass and do not need to be paid for until the event - | |
| <i>Optional Interschool Sports program – SSA events</i> | \$ TBA |
| <i>Other optional excursions to be scheduled Optional Year 5/6, 3/4, 2 camps</i> | \$ TBA |
| Total Extra-curricular Items and Activities | |

FINANCIAL SUPPORT FOR FAMILIES

Anglesea Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Flexible payment arrangements.

IF YOU ARE ELIGIBLE FOR CAMPS, SPORTS & EXCURSIONS FUND (CSEF), \$125 can be put towards Camps and Excursions only.

Details on first page, application forms available from the office or the school webpage. Please contact the office if you have any queries.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Judy Smith or Belinda Bassi, Ph: 03 52612660 | Email:

Anglesea.ps@education.vic.gov.au.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PAYMENT SLIP

TOTAL CONTRIBUTIONS

| Category | |
|--------------------------|-----------|
| Curriculum Contributions | \$ |
| Other Contributions | \$ |
| TOTAL PAYMENT | \$ |

Payment methods

Anglesea Primary School offers parents a range of payment options including cash, cheque, card payment over the phone or by completing your card details below.

- Please find enclosed \$..... (Cash/cheque/).
- Bpay – if you have not previously paid the school by Bpay you will need to contact the school to get your Bpay reference number.
- I will be paying in one lump sum by Friday, 25th February, 2022.
- I will be paying the contributions by instalments. Please contact the school office to make arrangements. (eg: Fortnightly direct payments etc.)

Signed.....Date.....

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.